

SCHOOL OF PHARMACY AND HEALTH PROFESSIONS STAFF EXCELLENCE AWARD

The School of Pharmacy and Health Professions (SPAHP), Staff Excellence Award, recognizes two staff members who contribute positively to a team by providing encouragement and support, is responsive to helping others, shares valuable knowledge, and is reliable. The award is intended to recognize an individual who shows enthusiasm and initiative when working with others on tasks and projects. The nominee should support team decisions, projects, and actively contribute to help the team achieve its shared goals.

Eligibility

The nominee must be benefit eligible and employed at the University for a period of one year at the time nominations are solicited.

A completed application must include the following documents:

- In 500 words or less, please submit a letter of recommendation describing the contributions to the team the staff member is part of
- Nominations should stress the nominee's: selfless nature, the impact on the team, how they collaborate, demonstrate a positive attitude and demonstrates great effort, energy, and focus to complete tasks and projects.
- Nominees shall have exhibited a sustained commitment to the team they are part of. Specific examples of the impact of the involvement should be provided.

Review Process

1. A deliberative group comprised of members of the Faculty and Staff Development and Recognition Committee representing each SPAHP Department will individually review and rank order all applications based on the outlined criteria. The Chair of the Faculty and Staff Development and Recognition Committee will lead this group.
2. The deliberative group will send reviews to the Chair of the Faculty and Staff Development and Recognition committee. In the event of a tie, the Chair will review the applications to determine the winner.
3. The Chair of the Faculty and Staff Development and Recognition committee will contact the winners and their supervisors.