

Creighton University School of Medicine Guidelines

GUIDELINE: Early Identification of Academic Issues

POLICY: N/A

GOVERNING BODY: Office of Student Affairs

APPROVAL DATE: October 23, 2019

REVISED DATE: N/A

LCME ACCREDITATION STANDARD REFERENCE: 11.1 Academic Advising

PURPOSE

To provide information to administration on how to identify early those medical students experiencing academic difficulty in order to enhance their studying and exam-taking skills and/or to provide resources for their academic success.

GUIDELINE

School of Medicine Academic Success Consultants, in coordination with personnel from the Office of Medical Education, will monitor medical student academic progress in order to identify any student who is performing poorly in a course and to provide appropriate assistance and/or resources.

SCOPE

All students enrolled in the medical education program.

PROCEDURE

School of Medicine Academic Success Consultants, in coordination with personnel from the Office of Medical Education, will monitor medical student academic progress in order to identify any student who is performing poorly in a course and to provide appropriate assistance and/or resources. Students who are struggling academically will be notified using the following procedure:

- A. ***M1 students:*** Medical students are administered quizzes throughout each Clinically Integrated Block (CIB) to judge academic progress. Any student who scores below 65% on two consecutive quizzes or who scores below 65% on more than two quizzes within a CIB is contacted by an Academic Success Consultant and offered assistance. A student who receives a final course grade below 70% is also contacted. Students meet with an Academic Success Consultant to develop a plan to improve performance. Students are encouraged to contact faculty and course directors to assist with specific questions and issues they have in a course. Tutoring services are also offered.
- B. ***M2 students:*** An Academic Success Consultant contacts students who score less than 65% on a systems course quiz. Any student who receives a final course grade below 70% is also contacted. Students who receive final course grades below 75% in more than one course (including Neuroscience taken at the end of the M1 year) are asked to meet with an Academic Success Consultant to develop a plan to improve performance. Students are encouraged to contact faculty and course directors to assist with specific questions and issues they have in a course. Students are also offered tutoring services. The Associate Dean for Student Affairs and an Academic Success Consultant meets with any student who fails USMLE Step 1 to discuss School of Medicine procedures for re-examination, and to develop an individualized remediation plan. The student then works with the Academic Success Consultant as he/she prepares to retake the examination.
- C. ***M3 students:*** The M3 component director, clerkship directors, and Associate Dean for Student Affairs monitor NBME Subject Exam performance and grades. Students who fail an NBME Subject Exam are contacted by an Academic Success Consultant and offered assistance with

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studying and test-taking skills. Students are provided with the NBME Examinee Performance Profile and encouraged to contact faculty and the appropriate clerkship director to assist with specific questions and issues they have in the clerkship.

- D. *M4 students*: The M4 Component Director, Clinical Curriculum Coordinator, and Associate Dean for Student Affairs monitor student evaluations and grades. Students experiencing academic difficulty meet with the M4 Component Director and/or Associate Dean for Student Affairs with possible referral to Academic Success Consultants and/or the director of the elective as appropriate.

As appropriate, students are referred to Student Counseling Services for emotional difficulties that may be impacting their performance at any point in their medical education.

ADMINISTRATION AND INTERPRETATIONS

The Office of Student Affairs is responsible for the administration of this policy. Please forward questions to the Associate Dean for Student Affairs