

## ***Policies and Procedures***

<i>Section:</i> <b>School of Medicine</b>		<i>NO.</i>				
<i>Chapter:</i> <b>Pulmonary and Critical Care</b>	<i>Issued:</i> <b>01/05/2023</b>	<i>REV. A</i>	<i>REV. B</i>	<i>REV. C</i>		
<i>Policy: Clinical and Education Work Hours</i>		<b>Page 1 of 2</b>				

### **PURPOSE**

GME Programs, in partnership with Creighton University, must design an effective program structure that is configured to provide residents with educational and clinical experience opportunities, as well as reasonable opportunities for rest and personal activities..

### **SCOPE**

This policy applies to all Creighton University Pulmonary and Critical Care Medicine fellows.

### **POLICY**

The Pulmonary and Critical Care Fellowship training program adheres to the University's GME policy on duty hours.

- A. Fellows are required to document their duty hours in New Innovations.
- B. To log duty hours in New Innovations
  - 1. Go to duty hours
  - 2. Select "my duty hours"
  - 3. Select "log hours" to fill in your time worked
- C. Failure to enter duty hours in a timely manner maybe be cause for corrective action.
- D. In the case of a duty hour violation, the fellow must document on why there was a violation. The program director will then review and document on that violation. A violation may be justifiable, but the program director must approve.
- E. ACGME Mandatory Duty Hours Policy
  - 1. ACGME limits duty hours to no more than 80 worked hours per week with at least 4 days off per month when averaged over a four-week period.
  - 2. If a potential for violation of this policy arises, the Program Director should be contacted immediately.

### **REFERENCES**

<https://www.acgme.org/>

### **AMENDMENTS OR TERMINATION OF THIS POLICY**

Creighton University reserves the right to modify, amend or terminate this policy at any time.

*The GME policy supersedes all program level policies regarding this area/topic. In the event of any discrepancies between program policies and the GME policy, the GME policy shall govern.*

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